

On organising and conducting continuous
seminar-training on the operation of
foster families and family-type children homes

In order to implement it. 3. 39 of the plan on implementation of programmes and events of State Social Services for Family, Children and Youth for 2006, approved by the Order of the Ministry of Ukraine for Family, Youth and Sport as of 07.03.06. № 68, and in compliance with the Agreement, concluded between State Social Service and “Centre of Tender Procedures”, Ltd. № 01-04/44 as of 10.07.2006, based on the Order of State Social Services as of 15.05.2006 № 46-g “On postponing the activities of State Social services, approved by the Order of the Ministry of Family, Youth and Sport, as of 07.03.2006, № 681”

I order:

1. For the Department of Social Support for Family, Children and Youth (I.M. Dubinina) to:
organize and conduct seminar-training on operation of foster families and family-type children homes in Kyiv, in the premises of “Centre of Tender Procedures”, Ltd.;
to submit a report on conducted event within 10-day period after its completion.
2. To approve the programme, provisions, budget for the event (Annexes 1, 2, 3).
3. For Financial and Economical Department (I.Y. Osadcha):
to make all the payments for conducting the event, based on the approved budget for KPKV 3402020 KEKB 1170;
to provide target usage of allocated costs, to check financial report after conducting the training, submitted in accordance with Agreement № 01-04/44 as of 10.07.2006”.
4. Control for implementing this order will be effected by me.

First Deputy Director

V.S. Vovk

TO BE SUBMITTED BY:

Deputy Head of Department of Social Support
for Family, Children and Youth

L.I. Bezsmertna

APPROVED BY:

Deputy Director

I.M. Pinchuk

Head of Financial and Economic Department

I.Y. Osadcha

Head of Legal Sector

V.P. Suprunenko

PROVISION
on the event

For conducting: Seminar-training on the issues of operation of foster families and family-type children homes to be conducted on the 17th – 21st of July, 2006.

Organisation, responsible for the event: State Social Services for Family, Children and Youth.

PART 1

1.1. Name of event – Seminar-training on the issues of operation of foster families and family-type children homes.

1.2. Level of the event – regional.

1.3. Reasons for the event – it. 3. 39 of the plan on implementation of programmes and events of State Social Services for Family, Children and Youth for 2006, approved by the Order of the Ministry of Ukraine for Family, Youth and Sport as of 07.03.06. № 68, and based on the Agreement, concluded between State Social Service and “Centre of Tender Procedures”, Ltd. № 01-04/44 as of 10.07.2006.

1.4. Time of the event – from 17 until 21st of July, 2006.

1.5. Objective of the event: to prepare specialists of rayon and city centres of social services for family, children and youth to work with foster families and family-type children homes.

1.6. Categories of specialists of the event: specialists of rayon and city centres of social services for family, children and youth in Kyiv Oblast.

Part 2

Organisation, responsible for the event:

“Centre of Tender Procedures”, Ltd. Head of the Department of Social Support for Family, Children and Youth.

Part 3

3.1. Number of participants of the event: 20 persons

3.2. Number of involved specialists: 2 persons

3.3. Programme of the seminar is enclosed.

Part 4

General amount of costs, allocated in general fund 29300,00

**Programme for seminar on operation of foster families and family-type children
homes
from 17th until 21st of July, 2006.**

17th of July, Monday

	Arrival of participants, their registration.
9.00 – 12.00	Participants get acquainted with each other. Topic: Trainings as a study process. Preparation of training.
12.00 – 12.15	Break.
12.15 – 13.00	Topic: Structure of the training. Method of work, used during the training.
13.00 – 13.45	Lunch.
13.45 – 16.45	Topic: Methods of assessment of effective training. Trainer and participants.
16.45 – 17.15	Break.
17.15 – 18.00	Practical session on implementation of different elements of the training.

18th of July, Tuesday

9.00 – 12.00	Training for potential foster parents and parents-carers. Task 1: «Foster family, family-type children homes...What are they?»
12.00 – 12.15	Break
12.15 – 13.00	Exercise 1
13.00 – 13.45	Lunch.
13.45 – 16.45	Exercise 2. To be trained means to be prepared.
16.45 – 17.15	Break
17.15 – 18.00	Exercise 2

19th of July, Wednesday

9.00 – 12.00	Exercise 3. Let's remind our childhood.
12.00 – 12.15	Break
12.15 – 13.00	Exercise 3
13.00 – 13.45	Lunch.
13.45 – 16.45	Exercise 4. Difficult behaviour is a problem of the first several months
16.45 – 17.15	Break
17.15 – 18.00	Exercise 4

20th of July, Thursday

9.00 – 12.00	Exercise 5. Cooperation is the main principle in the work and decision-making process.
12.00 – 12.15	Break
12.15 – 13.00	Exercise 6. Continuous training as a possibility to obtain skills to in solving any tasks.
13.00 – 13.45	Lunch.
13.45 – 16.45	Exercise 6
16.45 – 17.15	Break
17.15 – 18.00	Exercise 7. Parting: when we part, we move on.

21st of July, Friday

9.00 – 12.00	Exercise 8. Are we ready for work? Questions and answers, which occurred in the process of work.
12.00 – 12.15	Break
12.15 – 13.00	Exercise 9. Social supervision, provided for family-type children homes and foster families.
13.00 – 13.45	Lunch.
13.45 – 16.45	Exercise 9
16.45 – 17.15	Examination for the participants of the seminar.
17.15 – 18.00	Awarding participants with certificates. End of the training.